

WILLOW VISTA ESTATES ARCHITECTURAL CONTROL COMMITTEE

REQUEST FOR PROPERTY MODIFICATION

Approval must be obtained prior to construction.

Name: _____

Address: _____

Phone: _____ Best time to call: _____

Email Address: _____

Providing an email address could reduce response time if additional information is needed.

Project start date: _____ Estimated project completion date: _____

Applicable deed restrictions read? YES / NO (HOA Documentation)

Will this project require fence removal? YES / NO

Building permit applied for if necessary? YES / NO / NOT APPLICABLE

What is the nature of your project? _____

Specify square footage, length, width, height above ground: _____

Will project be visible from the street: YES / NO

Note: Make request as complete as possible to avoid delay. Use the back of this form for more detail if needed.

Homeowner Signature: _____ Date: _____

Mail completed form to: Willow Vista Estates, HOA, PO Box 79362, Saginaw, TX 76179

Guidelines: Include a plan view and/or elevation drawing to scale and any other supporting documents that explicitly specify project location. Include multiple perspectives if helpful. Specify distance from fences and easements. Also, specify other details that apply such as: Roof materials, colors, siding, stain or paint. Include brand names, color numbers and chip, brick type, drainage plan, plant sizes and types, electrical or plumbing requirements, wood type and impact on neighbors.

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(For ACC use only)

Date Received: _____ Date Reviewed: _____

ACC Decision: Approved Disapproved More Information Requested

Action or Modification Requested: _____

Signatures: _____